



MISSION STATEMENT

Beachmont Christian Ministries exist to proclaim the good news that Jesus Christ came into the world to give eternal life to all those who believe in Him.

Position Title: Nurse Assistant

Type: Part Time, Hourly

Base Hours: 35-40 hours per week

**Times may vary with the overall schedule of activities and needs.*

Department: Programs

Reports To: Day Camp Nurse

Effective Dates: Seasonally, Mid-June through end of August
(varies depending on on session(s) served)

Purpose of the Role

The Nurse Assistant's role is to assist the camp nurse in attending to all medical needs/emergencies, procedures, and communication with parents during day camp hours in a God-honoring, self-sacrificing way.

Strategic Principles

Every staff member at Beachmont is expected to live out our 5 core values:

1. Christ-Centered (Hebrews 12:1-3)
 - Eyes fixed on Jesus and living by the Holy Spirit.
2. Mission-Minded (Matthew 28:16-20)
 - The Great Commission is our mission. Primary filter for all things and decisions.
3. People-Focused (Galatians 5:22-23 and Ephesians 2:3-5)
 - People and relationships mattered to Jesus - so they should matter to us.
4. Servant-Hearted (Philippians 2:1-8)
 - We have been called to serve others in Jesus' name and for the Kingdom.
5. Committed to Excellence (Colossians 3:23)
 - Having a first-fruits mindset. The Lord and others deserve our very best.

Key Responsibilities

- Follow all of Beachmont's medical protocols and procedures in the Medical Book.
- Assist with attending to and care for all medical needs and emergencies during day camp hours.
- Assist with keeping a clean and tidy nurse's office and area.
- Assist with ensuring that there are sufficient supplies by taking inventory daily and checking expiration dates on medications.
- Assist with ensuring that all staff, junior counselor, and camper medical paperwork is turned in and completed correctly.
- Assist with filling out the Health Record Log, Nurse Notes, and other documentation as needed every time a patient is seen.
- Communicate with parent's/legal guardian's as needed in a calm professional manner.
- Communicate with the Program Manager and Operations Manager during emergencies and as needed.
- Respond to walkie talkie communications in a timely manner.
- Be a positive member of a team who seeks to serve others and resolve any conflicts in a biblical manner.
- Model Godly, professional, and appropriate behavior to campers, parents, and staff.
- Disciple Junior Counselors and campers in their walk with God.
- Attend all assigned meetings and devotions in a punctual manner.

Position Requirements

- Must be CPR/AED/First Aid certified.
 - A nursing degree is not required.
- Practicing follower of Christ who is passionate about growing in their faith.
- A passion for working with children.
- Utilize a basic understanding of medical safety and best practices.
- Utilize a strong set of technical skills to effectively carry out assigned tasks.
- Ability to manage the needs of multiple people, simultaneously.
- Ability to adhere to safety protocols, including all policies and procedures.
- Exceptional organizational skills.
- High level of attention to detail.
- Highly relational and personable.
 - Good face-to-face communication skills.
 - A team player.
- Each staff member must complete a background check in order to be hired.