



# Beachmont

developing the whole person

# PARENT'S DAY CAMP GUIDE

Last Update: December 5, 2023

## **Welcome to Beachmont Christian Camp!**

We look forward to providing you and your family with a fun, exciting, and safe day camp program! Within this guide, you will find answers to many of our frequently asked questions. We want this to be the best experience possible for you and your child!

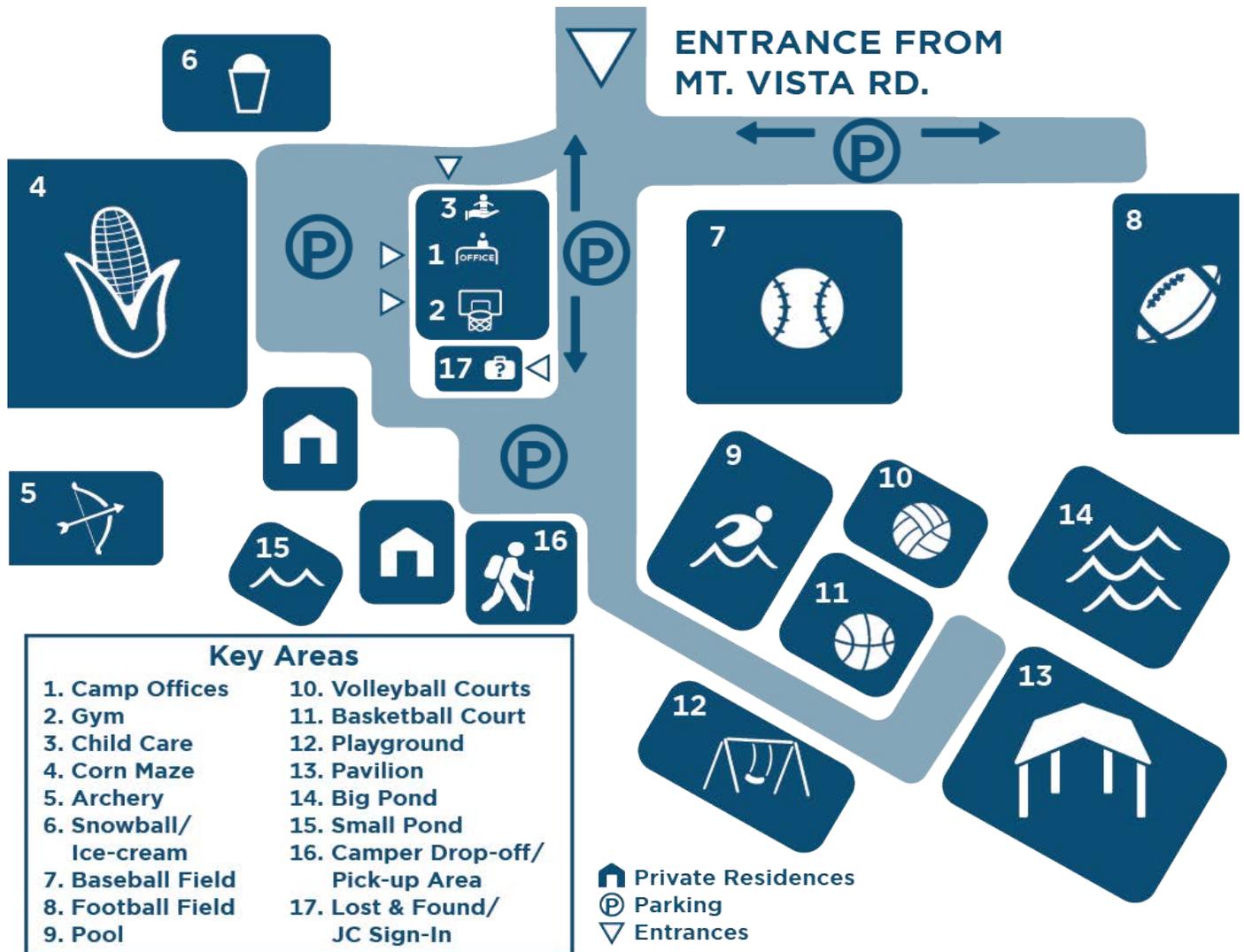


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# CAMPUS MAP



**Parents and First-Time Visitors:** On Opening Days, Extended Care (p. 10) will take place at the Pavilion (#12 on the Campus Map). In the hours before and after camp, you can drive your vehicle down to the Pavilion for drop-off and pick-up.

For those who don't need Extended Care, camper drop-off/sign-in will take place in the field across the street from the Pool (#8). Our Parking Team will direct you into a parking spot, and you will walk your campers to their designated group benches.

If you need to talk to the office (e.g. to add someone to the official drop-off and pick-up list), or to drop medication off to the Camp Nurse, you can do so at the tent that will be set up in the parking lot closest to the group benches on opening days and at the camp offices (#1) all other days.

# ABOUT BEACHMONT

Since 1974, Beachmont has provided a summer day camp program that has welcomed tens of thousands of children. Each year, our summer staff is trained to provide an excellent, safe, and fun camp experience for each camper and Junior Counselor.

The Maryland Department of Health and Mental Hygiene conducts regular inspections to ensure that we meet all of the COMAR (Code of Maryland Regulations) requirements for day camps. All camp employees are fingerprinted, background checked (Maryland State, FBI, and Child Protective Services) and fully trained before working at camp.

Beachmont is also a member in good standing of the Christian Camp & Conference Association.

## CAMP RULES

We are looking forward to having a great time with your child at camp! Our number one priority is their safety. We ask that everyone follow these rules:

### GENERAL

1. Listen to and be respectful of all camp staff.
2. Stay with your group. Your counselors must know where you are at all times.
3. No bullying or fighting.
4. No inappropriate language, conversations, hand motions, or images.
5. Do not use God's name in vain.
6. No bare feet (except in the pool area or during water activities).
7. Do not bring cell phones or electronic devices to camp.
8. Do not bring weapons to camp.
9. No smoking, vaping, drinking, or using drugs. We are a tobacco-free campus.



## POOL

1. Always walk when inside the pool area.
2. Wait to enter the pool until the lifeguards are in the chairs.
3. No dunking, horseplay, or pushing anyone in the pool.
4. No diving in the shallow end.
5. Look at the lifeguard when you hear 1 short whistle blast (they are trying to get someone's attention).
6. Exit the pool when a long whistle is blown at the end of the period.

## DIVING BOARD RULES

1. Only 1 person is allowed on the diving board at a time.
2. Only 1 bounce is allowed.
3. Wait for the person in front of you to reach the ladder before jumping.
4. After jumping off the diving board, swim to the closest ladder.
5. Do not jump off backwards.

# BULLYING POLICY

Bullying will not be tolerated at any Beachmont Christian Camp activity. If bullying does occur, the Program Manager will take these steps to address the behavior with the camper/JC.

1. The behavior will be addressed by the Program Manager, a consequence will be assigned for that camper/JC's behavior, and the parent of the camper/JC will be notified.
2. If the behavior continues, that camper/JC may be suspended from camp without refund or proration for as long as the Program Manager deems appropriate for the behavior.
3. If after following these two steps, and a child does not alter their behavior, Beachmont Christian Camp reserves the right to indefinitely expel the camper/JC without refund or proration.



# CAUSE FOR DISMISSAL

- Beachmont reserves the right to indefinitely suspend or expel a camper/JC for violating Beachmont Rules and/or bullying policy on a case by case basis.
- Beachmont will not refund or prorate for days missed.

# WHAT TO WEAR & PACKING LISTS

Your child will be involved with various swimming and water activities throughout the day, so we strongly encourage you to send your child to camp wearing quick-drying athletic gear or in their bathing suits. Your child will have an opportunity to change out of their swimsuit after their last water activity of the day.

## APPAREL

- Comfortable clothes that can get dirty and wet.
- Girls: One piece swimsuits or two piece swimsuits that cover the midriff- no bikinis, revealing swimsuits, or bare midriff swimsuits.
- Boys: Swim shorts that can be tied or tightly secured with an elastic waistband- no jammers, speedos, or see through shorts.
- Sneakers or sturdy shoes



## WHAT TO PACK

- **NOTE:** Items can be brought in a small backpack/string bag. Label all items with the child's name.
- Towel
- Extra set of clothes
- Rain Jacket or Poncho (refer to WEATHER & EMERGENCIES POLICY page for more information)
- Water shoes (for hike day and playing in the stream)
- Closed-toe shoes (for Low Ropes Course)
- Sunscreen (spray and/or stick for face)
- Water Bottle
- Lunch

## NON-PERMITTED ITEMS

- Toys, games, lasers, or trading cards
- Electronics of any kind - phones, tablets, etc.
- Weapons (including pocket knives)
- Alcohol, tobacco products, drugs, etc.

## LUNCH

- Pack a full lunch if you did not pre-order a lunch option during registration. Lunches will be stored in a cooler, but a small ice pack in the lunch box/bag is recommended.
- While we do provide plenty of water, we recommend packing an extra drink.
- For children with peanut allergies, a peanut-free eating area is available.
- Send a small amount of money if you would like your child to be able to purchase pre-packaged items from the concession stand.

## PRE-PAID LUNCHES

Pre-paid lunches are available which includes an entree and chips. If you purchased a lunch option, we still recommend packing snacks and a drink.



Beachmont also offers a variety of pre-packaged snacks during lunch each day at an affordable price. You can even pre-purchase a snack package during registration so you don't have to worry about your child handling cash!

- **Monday:** Chick-Fil-A
- **Tuesday:** Papa Johns
- **Wednesday:** Chick-Fil-A
- **Thursday:** Wawa
- **Friday:** Papa Johns

## PRE-PAID LUNCH DEADLINES

All lunch orders for Mini Session 1, Session 1, & Session 2 must be placed by JUNE 1, 2024.

All lunch orders for Session 3, Session 4, & Mini Session 2 must be placed by JULY 1, 2024.

# OPENING DAY PROCEDURES

In the days leading up to your child's session, you will receive your child's group number by email. Upon arrival on campus on the first day, there will be a parking team to assist you, and clear signage to indicate where the groups are – **sign-in will take place with your child's senior counselor at the group location this year.**

Beachmont staggers arrival and departure times, based on the last name.

- **A-G:** Drop Off – 9:40 a.m., Pick Up: 4:00 p.m.
- **H-N:** Drop Off – 9:50 a.m., Pick Up: 4:10 p.m.
- **O-Z:** Drop Off – 9:55 a.m., Pick Up: 4:15 p.m.

**Be sure to stay with your camper during morning drop-off to ensure they are checked in with their group.**



# CAMPER ARRIVAL & DEPARTURE

**Photo ID is required daily** when picking up your child(ren) from camp. Only people on your child's pick-up list will be able to pick up your child. Parents/guardians, be sure to add YOUR name(s) to the pick-up list.

- To add a name to the list, you will need to add them before your camp session on a separate camper pick-up authorization form and submit it to the office.
- Forms can be obtained through the office or online.

**\* Note for those who carpool:** There is no need to wait to drop off children with different last names at a different time. The end goal is to reduce the overall amount of people on the campus at a given time. It is okay to drop off or pick up all children in the carpool at the same time, but please coordinate a standard time with the other parents with whom your children are carpooling and stick with it throughout the week.

**Late dropoff:** If you are dropping your child off at camp late you must go into the office to sign in your child. They will then be escorted to their group.

**Early pickup:** Early pickups must be prearranged at least two hours in advance of pick-up with the office. Campers will be picked up at the office, and a photo ID is required. No early pick-ups after 3 pm.

**Inclement weather:** In the event of inclement weather, sign-in and sign-out will be held in the Gym. During these conditions, pick up times will remain the same. **Please remain in your car or outdoors if weather permits and do not enter the gym prior to 4:00 pm.**

**Late pickup:** If you do not pick up your child by 4:20 pm, they will be escorted to Extended Care, and you will be required to pay a \$10 daily aftercare fee per camper.



# COMMUNICATION

- Sign up to receive texts from Beachmont! To receive important updates regarding drop-off, pick-up, weather, and emergencies while your child(ren) is at camp, please sign-up to receive text messages at this link: <https://slkt.io/nzH>.
- If there is a national crisis, severe weather, or other large-scale emergencies, Beachmont will notify parents and provide information as soon as possible via text message, social media, e-mail, website, and/or phone.

## WEATHER & EMERGENCIES POLICY

### RAIN/STORM

- Please pack/wear extra clothes (i.e. rain jacket, sweatshirt with hood, etc.)
- We encourage you not to pick up early on these days unless it is necessary. Beachmont will be unable to accommodate early pick-up requests after 3pm. Early pick-ups can be disruptive to scheduled activities AND your child will miss out on rain day fun.
- Light Rain: Camp will typically continue on a normal schedule.
- Heavy/Constant Rain: Camp may operate on our rainy-day schedule moving most, if not all, activities inside.
- Thunderstorm: Camp will operate on our thunderstorm day schedule moving all activities inside.



## CODE RED DAYS

- Activities will be kept out of direct sunlight as much as possible.
- The pool will remain open.
- Campers/JCs will be prompted to drink more water.
- Pack an electrolyte drink such as Gatorade or Powerade.

# EXTENDED CARE

Extended Care is a supervised playtime, including playing Gaga, dodgeball, the playground and other activities as weather permits, before and after camp hours. Extended Care will be located at the Pavilion. **Walk-ins are accepted. However, all walk-ins must pay cash in full at the time of drop-off/pick-up.**

- Cost: \$10/morning & \$10/afternoon per camper each day
- Morning Hours: 8:00am-10:00am
- Afternoon Hours: 4:00pm-6:00pm

After-care is open until 6:00pm. There is a \$1/minute late fee per camper for any pick-ups after 6:00pm.

# SNOWBALLS & ICE-CREAM

Come buy a snowball or soft serve ice cream for your child(ren) at our NEW Concessions Stand! The Concessions Stand is open at the end of each camp day from **3:45pm-4:45pm.**

- The new stand is located near the Corn Maze (#5 on campus map) and will offer seating in addition to new menu options. Look for "Snowball" signage for directions.
- Snowballs are available for campers in the afternoon Extended Care program. You can register for your child(ren) to receive a snowball during Extended Care registration or pay at morning Extended care.



# HEALTH & MEDICAL INFORMATION

Every day, Beachmont will have a registered camp nurse on campus during regular camp operating hours to help address any health-related concerns. The nurse will also be present during the first-day check-in to receive any medications.

## MEDICAL FORMS

A **Medication Administration Authorization (MAA)** form must be completed and signed by a physician and a parent for any prescription medication to be dropped off and taken while at camp.

- A separate MAA form is required for each medication.
- MAA forms should be brought on the first day of camp along with the medication in the original container.

If necessary for your child(ren), complete:

- Food Allergy Action Plan (for any severe/life-threatening food allergy your child has)
- Asthma Emergency Plan
- Diabetes Order Form

All forms can be found on our website at:

<https://www.beachmont.org/information-for-parents>.

All forms must be uploaded to your CampBrain account

(<https://beachmont.campbrainregistration.com/>) before your child's first day of camp.

## MEDICATION

- All prescription medications must be in the original container with the pharmacy label.
- All non-prescription medications must be in the original container that includes directions for use.
- Unless your child's medication comes in its own carrying case/bag, bring the medications in a one gallon zip-lock bag labeled with your child's name.



- If your child will be self-carrying emergency medication, **stop by the nurse's table with your child on the first day of camp before checking your child into his or her group.**
- Beachmont provides ibuprofen, acetaminophen, Benadryl, and Tums. Please do not send these medications to camp unless your child takes them regularly.
- Your child's medication must be picked up at the end of the last day of the session or your child's last day of camp.

## MEDICAL TREATMENT

- Parents will be informed daily via email/phone/note home if their child has been seen or treated by the camp nurse for any injury or illness.
- Children who develop a fever of 100.4 or greater, vomiting, or diarrhea will be sent home and parents must pick-up within 30 minutes.

## SUNSCREEN POLICY

If your child needs to apply sunscreen while at camp, please be sure to pack the sunscreen in his or her bag each day. If your child will need help applying sunscreen, be sure you have granted approval on your Enrollment Form for staff to assist. Beachmont's recommendation is to use spray sunscreen for the body and a stick sunscreen for the face.

## HEAD LICE POLICY

Check your child's head for signs of lice and/or nits before bringing him or her to camp.

If you find lice and/or nits in your child's hair during their camp session:

- Inform the office immediately.
- Your child is welcome to return 24 hours after treatment to be re-checked upon arrival. If 100% nit-free, your child may return to camp activities.

If Beachmont finds a camper/JC with head lice and/or nits while at camp:

- Each camper/JC in that group will be screened for signs of lice/nits.
- Anyone showing symptoms of having head lice/nits will be immediately sent home.
- Your child is welcome to return 24 hours after treatment to be rechecked upon arrival. If 100% nit-free, your child may return to camp activities.

We do not prorate for missed days due to lice/nits.



# CAMPER GROUPING

As always, Beachmont will try to accommodate friend requests made during registration to the best of our ability, but once your children are assigned to a group, they will be unable to change.

# SWIM LESSONS

Beachmont's Swim Lessons program is a fantastic way to develop your child's swimming abilities. Swim tests are conducted on the first day of camp. This test assesses your child's swim skills and places him or her in the correct swim class for his/her skill set. Wristbands are worn to indicate whether he or she can swim in water over his or her head.

- Deep swimmers will receive wristbands to help with immediate identification of skill level. They are required to keep their wristband on for the duration of their session. They will only be issued one wristband.
- Campers will not be permitted to wear swimmies in the pool during camp. New swimmers will begin learning in the shallow end and are always under the watchful care of swimming instructors.

# HIKES

- The Beachmont hike goes into parts of Gunpowder State Park, which backs up to our property. Younger campers (e.g. groups 1-2) will go on nature walks, while older children will go on hikes. Mini session campers will not go on a hike, and all hikes are weather permitting.
- A hike schedule and packing list will be provided to you via email.



# JUNIOR COUNSELORS

## FIRST-DAY CHECK-IN

- Time: 8:10am – 8:25am (please be prompt).
- The first-day check-in will take place at the Lost and Found Building (#15).
- At check-in, Junior Counselors (JCs) will be notified of their group assignment.
- JCs will receive a name tag to be worn throughout the first day and a complimentary camp t-shirt.

## JC DROP-OFF & PICK-UP

- JCs should arrive no later than 9:00am on all other days and report to Forest Theater.
- Pick-up time: 4:30pm (please do not pick up JCs early)

## OTHER

- Do not schedule appointments and vacations during camp hours. Your JC is committing to volunteer for the entire session.

# PAYMENT POLICIES

- A \$75 deposit (non-refundable and non-transferable deposit) is required per child, per session, and full payment is required for session options (lunch, t-shirt, etc.) at the time of registration.
- The remaining balance must be paid by **May 1, 2024**. If the remaining balance is paid after **May 1, 2024**, a late fee of \$75 will be added to your account.
- If registering after **May 1, 2024**, full payment is required (no late fee). No refunds of all fees paid.
- Balances not paid by **June 1, 2024**, will cause loss of your child's spot in camp without refund of all fees paid.
- Returned check fee: \$75.



# REFUND POLICY

- Requests for a refund will be granted (minus the non-refundable and non-transferable deposit) **until April 30, 2024**.
- After **April 30, 2024**, refunds (minus the non-refundable and non-transferable deposit, extended care, lunches, concessions, t-shirts, and snowballs) will only be issued in the event of a medical concern, a doctor's order, or major medical emergency (broken bone, sprain, etc.), and if approved by Beachmont. A medical certificate is required with refund requests.
- There will be no refunds for days missed due to common illnesses such as the common cold, strep throat, flu, etc. There will be no refunds or prorations due to school system calendar extensions. The refund policy applies to Extended Care fees, Lunch fees, Concessions fees, T-shirt fees, and Snowball fees.



# DAY CAMP CHILD SCHOLARSHIPS

The Beachmont Christian Day Camp Scholarship Fund was established to provide financial assistance to campers who would otherwise be unable to attend camp. Beachmont is only able to issue a limited number of scholarships.

The Board of Directors will review the applications and decide on the applied scholarship based on available funds and your ability to satisfy the criteria of the guidelines. The camp director or office staff will not make the final decision.

## FUND RESTRICTIONS

1. A scholarship may only be applied to one session per camper per summer.
2. The Day Camp Scholarship Fund does not cover the non-refundable and non-transferable deposit of \$75.00 per child.
3. After the deposit is paid for each child and if a Day Camp Scholarship is approved, funds will be awarded as partial or full scholarship depending on the financial need and scholarship funds available.

## HOW TO APPLY

1. Register your child(ren) online and submit a deposit of \$75.00 per child.
2. Complete the Day Camp Scholarship Fund Application.
3. Mail to Beachmont, c/o Pamela Badders, the:
  - a. Completed scholarship application
  - b. Copy of 2022 Tax Form 1040/1040A/W2 Forms (for ALL household income)
  - c. Copy of 2023 Tax Form 1040/1040A/W2 Forms (for ALL household income)



## APPLICATION DEADLINE

The application deadline is **April 15, 2024**. ALL required information must be submitted to be considered for a scholarship. We will notify you as soon as possible regarding the status of your scholarship. If you are not granted a scholarship and choose not to attend, for this reason, your deposit will be refunded to you.

# LOST & FOUND

- Any items left at camp will be put in our Lost and Found building (see campus map-#15).
- Items will be kept until the last Friday of each session. If not picked up on that day, all items will be discarded or donated.

# CAMP OFFICE CONTACT INFORMATION

See campus map (#1) for location. Look for the single glass door and sign that states "Offices."

For any further questions please reach out to us through one of the following contacts:

### CONTACT INFORMATION

- [info@beachmont.org](mailto:info@beachmont.org)
- (410) 592-3648 (phone)
- (410) 592-3616 (fax)
- [beachmont.org](http://beachmont.org)

